

GB 2210 MSS

## Lancing College

**This catalogue was digitised by The National Archives as part of the National Register of Archives digitisation project**

NRA 27846



The National Archives

NRA 27846  
(replacement)  
Discard old list

AUG 1985

Lancing College, Lancing, West Sussex  
BN15 0RW

H. M. C.  
27846  
NATIONAL REGISTER  
OF  
ARCHIVES

A list of items of archive importance held at  
Lancing College in February 1985

| <u>CONTENTS</u>  | <u>PAGE NO.</u> |
|--|-----------------|
| I a History - published materials  | 1               |
| I b History - press reports etc.   |                 |
| I c History - reminiscences  |                 |
| I d History - memoranda  |                 |
| II Chapel  | 4               |
| III Societies etc.   | 7               |
| IV Administration  | 9               |
| V Accounts and Appeals   | 12              |
| VI Lands, buildings etc.   | 13              |
| VII Pupils and Registers   | 14              |
| VIII Teaching Staff  | 15              |
| IX Reports and examination results   | 16              |
| X Houses   | 17              |
| XI Sports  | 19              |
| XII Photographs and audio and video records  | 20              |
| XIII O.L.s   | 21              |
| XIV Report by the Royal Commission on Historical Manuscripts on records kept at Lancing College, including correspondence and papers of Nathaniel Woodard, Edward Clarke Lowe, Henry Martin Gibbs, Edmund Field, some Corporation records and architectural drawings and photographs | 22              |

} = NRA  
26582

1 a HISTORY (published material)

| <u>Serial</u> | <u>Date</u>          |  | <u>Location</u> |
|---------------|----------------------|--|-----------------|
| 1 a 1         | 1848 to 1930         | A History of SS Mary and Nicolas College, Lancing by Basil Handford. One vol.  | Archive B       |
| 1 a 2         | 1877 to date         | Lancing College Magazine. 45 vols.   | Library         |
| 1 a 3         | 1811 to 1891         | Nathaniel Woodard by Sir John Otter. One vol.  | Archive B       |
| 1 a 4         | 1825 to 1897         | In memorium Thomas Percival Heywood by Sumner. One vol.  | Archive B       |
| 1 a 5         | 1848 to 1948         | Lancing College by Basil Handford, Pamphlet  | Archive B       |
| 1 a 6         | 1847 to 1891         | The Established Church and the Education of the Victorian Middle Classes, by W.B.D. Heaney. One vol.                                       | Archive B       |
| 1 a 7         | 1860 to 1865         | Diary of a Lancing Schoolboy, by Sam Brooke. One vol.  | Archive B       |
| 1 a 8         | Late 19th century    | A comparison of the Woodard Schools and the Evangelical Schools in late Victorian England, by P.D. Swayne. One vol.                        | Archive B       |
| 1 a 9         | 1848 to 1938         | An address to the Public Schools' Lodges assembled at Lancing in 1938: Lancing, by Arundell Esdaile  | Archive B       |
| 1 a 10        | c.1902 to date       | Prospectus from the time of Tower, Blakiston, Doherty, Beer, Woodhouse.  | Archive HF      |
| 1 a 11        | 19th century to 1982 | Woodard brochures, Woodard lecture, Westminster Abbey Festival Eucharist, and various pamphlets and published letters. One folder          | Archive HF      |
| 1 a 12        | 1920's               | Charles Ryder's schooldays, by Evelyn Waugh, fragment of an unpublished novel which is in fact an account of events at Lancing. Nine pages | Archive C       |

1 a HISTORY (published material) (continued)

- 1 a 13 1848 Beati Mundo Corde, an article by J.W. Hunwicke on the dismissal/resignation of Dr. Jacobs Archive C
- 1 a 14 Watch your Cottise, an article by J.W. Hunwicke on the heraldry of the Society and College Archive C

1 b HISTORY (press reports, etc.)

- 1 b 1 1864 to 1869 Scrap book with cuttings of school and Woodard events. One folder Archive B
- 1 b 2 1899 and after Press cuttings of school events. Two folders. Archive HF
- 1 b 3 1948 Notices and press cuttings on centenary. One folder Archive HF
- 1 b 4 1968 to 1978 Press reports on Lancing events. Twelve papers Archive C
- 1 b 5 1894 to date Articles in periodicals about, or referring to Lancing. About 25 Archive C

1 c HISTORY (reminiscences)

- 1 c 1 1848 to 1900 Reminiscences of OLs of the period. Two folders. Archive HF
- 1 c 2 1848 to 1930 Letters to Basil Handford and notes for his book on Lancing. One folder. Archive HF
- 1 c 3 1892 Letters relating to the entry of Arthur Adams with some of his own early letters home. Archive C
- 1 c 4 1938 College St. Clarion, an account of Westminster School at Lancing. Pamphlet Archive C
- 1 c 5 1939 to 1940 History of Field's House vol. III MS gives an account of wartime evacuation. One: VGL Archive C

1 c HISTORY (reminiscences) (continued)

|        |              |   |           |
|--------|--------------|---|-----------|
| 1 c 6  | 1940         | Memoirs of Moor Park. More on the evacuation. One exercise book MS  | Archive C |
| 1 c 7  | 1940 to 1945 | Seconds House at Cynham Court, written 1982. Five pages   | Archive C |
| 1 c 8  | 1945         | Instructions for the return to Sussex   | Archive C |
| 1 c 9  | 1939 to 1942 | Diary extracts by G.F. Johnson, Fields. One notebook  | Archive C |
| 1 c 10 | 1940         | Copy of an account by Lord Montgomery of the visit of Winston Churchill to Lancing in summer 1940 to inspect 3 Div. | Archive C |

1 d HISTORY (memoranda)

|       |              |   |            |
|-------|--------------|---|------------|
| 1 d 1 | 1897 to 1901 | Memorandum issued to publish to O.L.s the outcome of the memorial and the proceedings which led to resignation of Head and Chaplain. One folder | Archive HF |
| 1 d 2 | 1930 to 1934 | Memoranda and press cuttings relating to the resignation of Mr. Blakiston as Head   | Archive C  |
| 1 d 3 | 1930 to 1934 | Draft memoranda - one file  | Archive C  |
| 1 d 4 | 1930 to 1934 | Letters to Mr. Handford on the memorandum. One bundle   | Archive C  |
| 1 d 5 | 1930 to 1934 | Memoranda from O.L.s and staff to Chapter. One file   | Archive C  |
| 1 d 6 | 1930 to 1934 | Letters relating to the Blakiston memorandum. One bundle  | Archive C  |
| 1 d 7 | 1914 to 1918 | Personal letters, trench photos, official letters on recruitment, discussion of school feeding 1918. One folder                                 | Archive HF |
| 1 d 8 | 1908         | Log of events in the Advent term by T. Cook who stood in for Headmaster in his absence. One vol.  | Archive B  |

II Chapel

| <u>Serial</u> | <u>Date</u>  |  | <u>Location</u> |
|---------------|--------------|--|-----------------|
| II 1          |              | Architectural drawings and articles on Chapel. One folder            | Archive HF      |
| II 2          |              | Negatives of Chapel under construction. One folder                   | Archive HF      |
| II 3          | 19th cent.   | Pictures of Chapel and articles on its construction. One folder      | Archive HF      |
| II 4          | 1900 to 1957 | Pictures of Chapel. One folder                                       | Archive HF      |
| II 5          | 1957 to date | Ditto "  | Archive HF      |
| II 6          |              | Photographs of historic occasions in Chapel and School. One folder   | Archive HF      |
| II 7          | 1911         | Dedication of Chapel - letters, notices, press reports. One folder   | Archive HF      |
| II 8          | 1911         | Letters about the Dedication. One folder                             | Archive HF      |
| II 9          | 1895         | Founder's Chapel Appeal and response. One folder                     | Archive HF      |
| II 10         | 1896         | Edward Lowe's Guide for Chaplains. One vol.                          | Archive HF      |
| II 11         | 1895 to 1967 | Chapel appeals and subscriptions lists. One folder                   | Archive HF      |
| II 12         | 1868 to 1975 | Pamphlets, Guides etc. on Chapel. One folder                         | Archive HF      |
| II 13         |              | Research into Chapel. One folder                                     | Archive HF      |
| II 14         | 1952 to date | Articles and press reports on Chapel. One folder                     | Archive HF      |
| II 15         | 1886 to 1952 | Letters about Chapel. One folder                                     | Archive HF      |
| II 16         | 1891 to date | Special occasions, dedications, installations, festivals. One folder | Archive HF      |
| II 17         |              | Chapel services. One folder  | Archive HF      |
| II 18         | 1978         | Dedication of the West Front and speeches on Chapel. One folder      | Archive HF      |
| II 19         |              | Form of prayer for admission of house captains and prefects.         | Archive C       |
| II 20         | 1946 to 1960 | Minutes of Friends of Lancing Chapel Committee. One vol.             | Archive C       |
| II 21         | 1960 to 1965 | ditto ditto  | Archive C       |
| II 22         | 1965 to 1969 | ditto ditto  | Archive C       |
| II 23         | 1970 to 1981 | ditto ditto  | Archive HF      |



II Chapel (continued)

|       |              |  |            |
|-------|--------------|--|------------|
| II 24 | 1928 to 1963 | Chapel offertory book  | Archive    |
| II 25 | 1951 to 1957 | Plans for completing Chapel. One folder  | Archive HF |
| II 26 | 1957 to 1960 | Chapel Building Committee minutes. 1 vol.  | Archive C  |
| II 27 | 1909 to 1939 | Lancing College Mission minute book. 1 vol.  | Archive C  |
| II 28 | 1909 to 1977 | Letters and papers relating to the Camberwell connection. One file and a few pamphlets.                                    | Archive C  |
| II 29 | 1961 to 1967 | Papers relating to the Chapel. Problems of the period, with points of view of Chaplain, visitors, boys. One large envelope | Archive C  |
| II 30 | 1929 to date | Marriage Register. 1 vol.  | Vestry     |
| II 31 | 1955 to date | Baptism Register. One vol.   | Vestry     |
| II 32 | 1955 to 1965 | Confirmation Register. One vol.  | Vestry     |
| II 33 | 1966 to date | ditto ditto  | Vestry     |
| II 34 | 1938 to 1948 | Register of Services. One vol.   | Vestry     |
| II 35 | 1949 to 1952 | ditto ditto  | Vestry     |
| II 36 | 1952 to 1962 | ditto ditto  | Vestry     |
| II 37 | 1963 to 1974 | ditto ditto  | Vestry     |
| II 38 | 1975 to 1984 | ditto ditto  | Vestry     |
| II 39 | 1984 to date | ditto ditto  | Vestry     |
| II 40 |              | "Moore about an Incomparable Chapel", article by J.W. Hunwicke on the contribution of different architects to the Chapel.  | Archive    |
| II 41 |              | Article on the style(s) of Chapel, by J.W. Hunwicke.   | Archive    |
| II 42 | 1981         | Shock Horror - More about the Chapel, an article on the furnishing of the Chapel, by J.W. Hunwicke.                        | Archive    |
| II 43 | 1967 & 1975  | Lancing Chapel Flower Festival Guides  | Archive HF |
| II 44 | 1967         | Programme for Lancing Chapel Fete  | Archive HF |
| II 45 | 1982         | Chapel organ fund appeal brochure  | Archive    |
| II 46 |              | Letters and pictures relating to Chapel ornaments. One folder  | Archive HF |

II Chapel (continued)

- |       |              |   |               |
|-------|--------------|---|---------------|
| II 47 | 1979 to date | Minutes of Friends of Lancing Chapel Committee. One folder. Earlier minutes II 20 et.seq. | Mr. Tomlinson |
| II 48 | 1982 to date | Minutes of the Chapel (local) Fabric Committee. One folder                                | Mr. Tomlinson |



III School Societies and activities, unofficial magazines and pupils' work

| <u>Serial</u> | <u>Date</u>      |  | <u>Location</u> |
|---------------|------------------|--|-----------------|
| III 1         | 1865             | Scrap book of Francis Cameron. 1 vol.  | Archive B       |
| III 2         | 1885 to 1895     | Diaries of Francis Head refer <sup>VSI</sup> mainly to weather and birds seen in Lancing area. Four vols.  | Archive C       |
| III 3         | 1864 to 1899     | Prize exercise and compositions for most years. One pamphlet per year.   | Archive B       |
| III 4         | 19th cent.       | St. Nicolas College Grammar School albums contain poems and copies. 2 vols.  | Archive B       |
| III 5         | 1862 to date     | Some programmes for plays, school and House. One folder  | Archive HF      |
| III 6         | 1863 to date     | Concert and Carol Service programmes for some years. One folder  | Archive HF      |
| III 7         | 1970's           | Some opera programmes. One folder  | Archive HF      |
| III 8         | 1907             | Exam. Timetable  | Archive C       |
| III 9         | Early 20th cent. | Red book contains details of curriculum, work in each term in most subjects, books used, mark scales, prizes, school holidays, half holidays etc.                                    | Archive C       |
| III 10        | 1930 & 1931      | Boys' Timetables   | Archive C       |
| III 11        | c. 1945          | Ms critique of Lancing programme - timetable, Chapel, games, clubs, societies, activities - with a view to improving the organisation and balance of school life. One exercise book. | Archive C       |
| III 12        | 1922 to 1929     | Library register   | Archive B       |
| III 13        | 1928             | A book of Lancing verse  | Archive B       |
| III 14        |                  | Lancing literature, a paper by P.J. Burra on the literary history of the school magazine.  | Archive HF      |
| III 15        | 1926 to 1928     | Lancing Miscellany, a literary magazine.   | Archive C       |
| III 16        | 1900 - -         | Letters, papers and photographs of OTC, JTC, CCF. One folder   | Archive HF      |
| III 17        | 1912 to 1965     | Minute book of the Scientific Society. One vol.  | Dr. Shaw        |
| III 18        | 1904 to 1920     | Minute book of the Debating Society  | Archive B       |

III School Societies etc. (continued)

|        |              |   |             |
|--------|--------------|---|-------------|
| III 19 | 1920 to 1934 | Minute Book of the Debating Society   | Archive B   |
| III 20 | 1934 to 1938 | ditto   | Archive B   |
| III 21 | 1981 to date | ditto   | Dr. Buck    |
| III 22 | 1918 to 1920 | Minute book of the Upper Vth B Debating Society   | Archive B   |
| III 23 | 1930's       | Haverfield Society paper: Westlake on Minoan and Mycenaean civilisations. Three exercise books. | Archive B   |
| III 24 | 1930's       | Haverfield Society: Frere on Pit and Lake dwellings. One exercise book                          | Archive B   |
| III 25 | 1930's       | Haverfield Society: Frere on Temples. Three exercise books                                      | Archive B   |
| III 26 |              | Papers on archaeological finds in the Lancing area. One folder                                  | Archive HF  |
| III 27 | 1962 to date | Minute book of 'Leviathan' - the Sixth form intellectual society.                               | Mr. Heans   |
| III 28 | 1976         | The History of Politics by Greenway and Chalkley, a satirical look at Lancing.                  | Mr. Heans   |
| III 29 | 1968 to 1980 | Minute book of the Charlemagne Society Modern Languages. One vol.                               | Mr. Doidge  |
| III 30 | 1980 to date | ditto   | Mr. Doidge  |
| III 31 | 1960's       | Three prize essays by boys  | Archive HF  |
| III 32 | 1953 to date | Minutes of the Elizabethan Society - Sixth form English - c. six vols                           | Mr. Black   |
| III 33 | 1984 to date | The Lancelot, a magazine. Six nos.  | Archive     |
| III 34 | 1983 to date | School farm diary   | Mrs. Ward   |
| III 35 | 1983         | The Lancing Lecture   | Archive C   |
| III 36 | 1984         | The Lancing Malawi Expedition. Pamphlet   | H.M. Office |

IV Administration

| <u>Serial</u> | <u>Date</u>               |  | <u>Location</u> |
|---------------|---------------------------|--|-----------------|
| IV 1          | 1849 to 1851              | Minutes of St. Nicolas College<br>One vol. mainly blank.                                       | Archive B       |
| IV 2          | 1891 to 1901              | Extracts from the minutes of the<br>Corporation of St. Nicolas College<br>by Meynell. One vol. | Archive B       |
| IV 3          | 1875                      | Founder's draft statutes.  | Archive HF      |
| IV 4          | 1890 to 1959              | Subsequent statutes and revisions.<br>One folder   | Archive HF      |
| IV 5          | 1853,56,59                | Woodard Calendar   | Archive C       |
| IV 6          | 1860 to 1948              | ditto  | Archive C       |
| IV 7          | 1950 to 1954              | ditto  | Archive C       |
| IV 8          | 1956 to 69/70             | ditto  | Archive C       |
| IV 9          | 1973/4 & 75/76            | ditto  | Archive C       |
| IV 10         | 1982/3 & 84/5             | ditto  | Archive C       |
| IV 11         | 1904 to 1917              | Chapter agenda. One folder   | Archive B       |
| IV 12         | 1900 to 1921              | Games Committee minutes. One vol.  | Archive B       |
| IV 13         | 1921 to 1985 <del>4</del> | ditto 2 vols. <del>XXXXXX</del>  | Archive B       |
| IV 14         | 1984 to date              | ditto ditto  | Mr. Doidge.     |
| IV 15         | 1907 to 1913              | Common Room (prefects) minutes. 1 vol.   | Archive B       |
| IV 16         | 1913 to 1935              | ditto ditto  | Archive B       |
| IV 17         | 1889 to 1890              | Head Master's notices. One vol.  | Archive B       |
| IV 18         | 1891 to 1893              | ditto ditto  | Archive B       |
| IV 19         | 1893 to 1895              | ditto ditto  | Archive B       |
| IV 20         | 1896 to 1901              | ditto ditto  | Archive B       |
| IV 21         | 1902 to 1903              | ditto ditto  | Archive B       |
| IV 22         | 1905 to 1928              | Some notices. One vol.   | Archive B       |
| IV 23         | 1924 to 1934              | Scrap book of notices, programmes,<br>etc.   | Archive B       |
| IV 24         | 1934 to 1939              | Notices. One vol.  | Archive B       |
| IV 25         | 1905 to 1908              | Notices, timetables, etc. One vol.   | Archive B       |
| IV 26         | 1939 to 1945              | Notices, letters to parents etc. 1 vol.  | Archive B       |

IV Administration (continued)

|       |                       |   |               |
|-------|-----------------------|---|---------------|
| IV 27 | 1945 to 1949          | Notices. One vol.   | Archive B.    |
| IV 28 | 1950 to 1952          | Notices. One vol.   | Archive B     |
|       | 1908                  | Log of events, Advent Term in the absence of H.M. by T. Cook. 1 vol.                      | Archive B     |
| IV 29 | 1955 to date          | Internal school memos from H.M.   | H.M.'s office |
| IV 30 | 1946 to date          | H.M. notices to parents   | H.M.'s office |
| IV 31 | 1969 to date          | H.M. newsletter to parents  | H.M.'s office |
| IV 32 | 19th cent.            | Form of declaration to be signed by Provost on admission to office.                       | Archive HF    |
| IV 33 | 19th cent.            | Form of declaration to be signed by a Fellow (or probationary Fellow) on admission.       | Archive HF    |
| IV 34 | 1849                  | School rules (typed copy) signed N. Woodard   | Archive C     |
| IV 35 | No date               | School rules, study rules, privileges of Prefects, privileges of House Captains. Leaflets | Archive C     |
| IV 36 | 1935 reissued<br>1951 | Rules for underschools  | Archive C     |
| IV 37 | 1951                  | Job description for prefects  | Archive C     |
| IV 38 | 1951                  | Job description for house captains  | Archive C     |
| IV 39 | 1939                  | School Pitt Rules.  | Archive C     |
| IV 41 | 1907 to 1919          | School Council Minutes. One vol.  | Bursar        |
| IV 42 | 1919 to 1922          | ditto ditto   | Bursar        |
| IV 43 | 1922 to 1927          | ditto ditto   | Bursar        |
| IV 44 | 1923 to 1929          | ditto One folder  | Bursar        |
| IV 45 | 1930 to 1939          | ditto ditto   | Bursar        |
| IV 46 | 1940 to 1947          | ditto ditto   | Bursar        |
| IV 47 | 1935 to 1949          | ditto ditto   | Bursar        |
| IV 48 | 1950 to 1957          | ditto One hard backed file  | Bursar        |
| IV 49 | 1950 to 1972          | ditto ditto   | Bursar        |

IV Administration (continued)

|       |              |                           |                      |               |
|-------|--------------|---------------------------|----------------------|---------------|
| IV 50 | 1972 to 1982 | School Council Minutes.   | One hard backed file | Bursar        |
| IV 51 | 1983 to date | ditto                     | ditto                | Bursar        |
| IV 53 | 1949 to date | Termly calendar of events |                      | H.M.'s office |

V Accounts and Appeals

| <u>Serial</u> | <u>Date</u>            |  | <u>Location</u> |
|---------------|------------------------|--|-----------------|
| V 1           | 1962 to 1968           | Boys Bill Book. I vol.   | Bursar          |
| V 2           | 1969 to date           | Boys bill sheets in year bundles   | Bursar          |
| V 3           | 1900 to 1920           | Balance sheets for southern division schools. One folder   | Archive B       |
| V 4           | 1891 to 1969           | Treasurer's accounts (school funds) Games. One vol.  | Archive B       |
| V 5           | 1850 &<br>1900 to 1910 | Sundry accounts, balance sheets and auditors' reports, with surgeon's account for 1850. One folder | Archive HF      |
| V 6           | 1901 to 1918           | Summary of Woodard Schools accounts for some years. One folder                                     | Archive HF      |
| V 7           | 1910                   | Mr. Westlake's memorandum on fees, salaries, etc. One folder                                       | Archive C       |
| V 8           | 1940 to 1954           | Audited balance sheets. One folder   | Bursar          |
|               | 1954 to 1968           | ditto ditto  | Bursar          |
| V 9           | 1968 to date           | Audited balance sheets. One folder   | Bursar          |
| V 10          | 1959                   | Lancing Endowment Appeal brochure  | Archive         |
| V 11          | 1959                   | Follow-up bulletin for Endowment Appeal  | Archive         |
| V 12          | 1964                   | Appeal for development of Olds and Sanderson's brochure  | Archive         |
| V 13          | 1970                   | Report to O.L.s on the Appeal  | Archive         |
| V 14          | 1972                   | Development Appeal brochure  | Archive         |
| V 15          | 1983                   | Appeal for £500,000 brochure   | Archive         |
| V 16          | 1944 to 1951           | Centenary Fund ledger  | Archive B       |



VI Lands, Buildings, etc.

| <u>Serial</u> | <u>Date</u>  |   | <u>Location</u> |
|---------------|--------------|---|-----------------|
| VI 1          | 1848         | Correspondence between the Founder and local objectors to the development of the site for the College. One folder   | Archive HF      |
| VI 2          | 1829 to 1863 | Papers relating to Old Shoreham Bridge. One folder  | Archive HF      |
| VI 3          | 1831 to 1876 | Papers relating to the Coast Road and sea defences. One folder  | Archive HF      |
| VI 4          | 1887 to 1888 | ditto   | Archive HF      |
| VI 5          | 1880 to 1888 | Letters and legal papers relating to the proceedings in the House of Lords. One bundle.   | Archive HF      |
| VI 6          | 1857 to 1876 | Specifications for buildings. 1 folder  | Archive HF      |
| VI 7          | 1866         | Dining Hall building account. 1 folder.   | Archive HF      |
| VI 8          | 1926 to 1929 | Letters from architect, Maxwell Ayrton. One bundle  | Archive C       |
| VI 9          | 1918 to 1927 | First World War Memorial; appeal, response, pictures. One folder  | Archive HF      |
| VI 10         |              | Architectural drawings and photographs with tracings of R.H. Carpenter from 1882 for Lancing Chapel and other drawings, 20th cent. relating to completion of Chapel and to College War Memorial etc. In map chest 1 | Archive         |
| VI 11         |              | Photographs of Lancing College buildings and architectural drawings relating to Chapel, 20th cent. In map chest 2.  | Archive         |
| VI 12         |              | Speech made by N.A. de Bruyne OL, press reports and letter from Sir Lawrence Bragg on the occasion of the opening of the Advanced Science Laboratories in 1957, largely funded by the Industrial Fund.              | Mr. Dovell      |

VII Pupils and Registers

| <u>Serial</u> | <u>Date</u>  |  | <u>Location</u> |
|---------------|--------------|--|-----------------|
| VII 1         | 1848 to 1900 | Lancing Register. 1 vol.   | Archive B       |
| VII 2         | 1848 to 1912 | ditto 1 vol.   | Archive B       |
| VII 3         | 1848 to 1932 | ditto 1 vol.   | Archive B       |
| VII 4         | 1901 to 1954 | ditto 1 vol.   | Archive B       |
| VII 5         | 1874 to 1879 | Entrants. 1 vol.   | Archive B       |
| VII 6         | 1905 to 1909 | ditto 1 vol.   | Archive B       |
| VII 7         | 1914 to 1922 | Address book (boys) 1 vol.   | Archive B       |
| VII 8         | 1848 to 1963 | Index of Captains of School and sports records. 1 vol.                 | Archive B       |
|               | 1862 to 1933 | Form order lists for some terms. 1 folder                              | Archive C       |
| VII 9         | 1887 to 1914 | A few Blue Books. One box  | Archive C       |
| VII 10        | 1916 to date | Most Blue Books (missing copies noted) One box.                        | Archive C       |
| VII 11        | 1957 to date | Blue Books   | H.M.'s office   |
| VII 12        | 1955 to date | Common Entrance Book gives all C.E. candidates and entrants. 1 vol.    | H.M.'s office   |
| VII 13        | 1955 to date | Scholarship Book gives all scholarship candidates and entrants. 1 vol. | H.M.'s office   |
| VII 14        | 1955 to date | Record cards for all pupils  | H.M.'s office   |
| VII 15        | 1955 to date | Personal files for all pupils  | H.M.'s office   |

VIII Teaching Staff

| <u>Serial</u> | <u>Date</u>                         |   | <u>Location</u> |
|---------------|-------------------------------------|---|-----------------|
| VIII 1        | 1869                                | Testimonial book presented to Mr. A.C. Wilson on his move to Chigwell. One vol. | Archive C       |
| VIII 2        | 1914                                | Programme and letters about Dons and Beaks at Lancing. One folder               | Archive C       |
| VIII 3        | 1920                                | Form of agreement for an assistant master                                       | Archive C       |
| VIII 4        | 1930 to 1939                        | Masters' Common Room signing in for meals book with prices. One vol.            | Archive C       |
| VIII 5        | 1956                                | Letters relating to the retirement of E.B. Gordon. One folder                   | Archive C       |
| VIII 6        | 1959                                | Letters about Masters' meals. 1 folder  | C               |
| VIII 7        | 1848 to 1954                        | Register of Masters, see School Registers                                       | Archive B       |
| VIII 8        | 1955 to date                        | Personal files of members of staff  | H.M.'s office   |
| VIII 9        | 1919                                | Report of Committee on Pensions for Corporation. Eleven copies                  | Archive B       |
| VIII 10       | 1919                                | Report of the minority on Pension Committee. Eleven copies                      | Archive B       |
| VIII 11       | 1921                                | Teachers' Superannuation Scheme   | Archive C       |
| VIII 12       | 1893                                | Four numbers of Beard, a monthly magazine, written by masters                   | Archive C       |
| VIII 13       | 1983 to date                        | Minutes of Staff Meetings   | H.M.'s office   |
| VIII 14       |                                     | Press cuttings and obituaries of O.L.s and Masters                              | Archive HF      |
| VIII 15       | 1929 to 1940<br>and<br>1945 to 1954 | Minutes of the meetings of the Masters' Common Room. One vol.                   | Mr. Day         |
| VIII 16       | 1955 to 1975                        | ditto One vol.  | Mr. Day         |
| VIII 17       | 1975 to date                        | ditto One vol.  | Mr. Day         |

IX Reports and Examination Results

| <u>Serial</u> | <u>Date</u>  |  | <u>Location</u> |
|---------------|--------------|--|-----------------|
| IX 1          | 1847         | Report on Shoreham Grammar School<br>by Mr. Lawson   | Archive HF      |
| IX 2          | 1853         | Report of the Associate Educational<br>Committee laying down syllabus and<br>standards for the College | Archive HF      |
| IX 3          | 1854         | ditto  | Archive HF      |
| IX 4          | 1851         | Examination Honours List   | Archive HF      |
| IX 5          | 1897         | Oxford and Cambridge report on Lancing.  | Archive HF      |
| IX 6          | 1898         | ditto  | Archive HF      |
| IX 7          | 1900         | ditto  | Archive HF      |
| IX 8          | 1910         | ditto with related letter  | Archive HF      |
| IX 9          | 1926         | HMI Report   | Archive         |
| IX 10         | 1936         | ditto  | Archive         |
| IX 11         | 1954         | ditto  | Archive         |
| IX 12         | 1967         | ditto  | Archive         |
| IX 13         | 1950 to date | G.C.E. Results   | H.M.'s office   |

X Houses

| <u>Serial</u> | <u>Date</u>   |   | <u>Location</u> |
|---------------|---------------|---|-----------------|
| X 1           | 1919 to 1945  | Gibbs' House record. 2 vols.<br>gives officials, teams, events, etc.  | Gibbs'          |
| X 2           | 1945 to 1959  | Gibbs' House minute book gives a<br>fuller account of House life, with<br>opinions of House Captains. 1 vol.                        | Gibbs'          |
| X 3           | c1923 to 1957 | Names and achievements of members of<br>Gibbs'. 2 vols  | Gibbs'          |
| X 4           | 1939 to 1955  | Sanderson's House entries. 1 vol.   | Archive B       |
| X 5           | 1931 to 1945  | Sanderson's House minutes - a<br>punishment book. 1 vol.  | Archive B       |
| X 6           | 1945 to 1954  | ditto 1 vol.  | Archive B       |
| X 7           | 1957 to 1969  | ditto, but with the addition of<br>regular reports from Head of Settle.<br>One. vol.  | Archive B       |
| X 8           | 1912 to 1931  | Field's House history begun in 1931<br>by C.L. Chamberlain. 1 vol.  | Field's         |
| X 9           | 1939 to 1943  | Field's House History, vol. III,<br>written by contemporaries. Key<br>source for the evacuation.                                    | Archive C       |
| X 10          | 1960 to 1968  | Field's House minutes, gives members,<br>teams, officials, events and some<br>comment.  | Field's         |
| X 11          |               | Prayer Book of Edmund Field   | Field's         |
| X 12          | 1876          | Cash books (2) of Edmund Field<br>Notes for eleven addresses given by<br>Field at Lancing to a gathering of<br>clergy. One notebook | "               |
| X 13          |               |   | Field's         |
| X 14          |               | Notes on scripture readings by Field.<br>One notebook   | Field's         |
| X 15          | 1879 to 1886  | Notes for two series of addresses<br>given by Field to clergy retreats,<br>with names of clergy attending.<br>One notebook.         | Field's         |
| X 16          | 1888 to 1894  | Names of O.L.s attending O.L. weeks.<br>One notebook  | Field's         |
| X 17          | 1947 to 1963  | Teme House book gives members,<br>officials, events and comment by House<br>Captains.   | Teme            |
| X 18          | 1914 to 1949  | Second's House licking book. 1 vol.   | Second's        |
| X 19          | 1949 to 1956  | Second's House beating book. 1 vol.   | Second's        |
| X 20          | 1928 to 1979  | Second's "p" Notices. 1 vol.  | Second's        |

X Houses (continued)

|      |              |  |             |          |
|------|--------------|--|-------------|----------|
| X 21 | 1945 to 1963 | Second's House minutes.  | 1 vol.      | Second's |
| X 22 | 1963 to 1984 | " " "  | 1 vol.      | Second's |
| X 23 | 1984 to date | " " "  | 1 vol.      | Second's |
| X 24 | 1936 to 1951 | Crabs' rules and lists of members.   |             | Second's |
| X 25 | 1931 to 1962 | Head's House minute book gives members, officials, events and comment.<br>One vol. |             | Head's   |
| X 26 | 1909 to 1931 | Lists of Members.  | 2 vols      | Head's   |
| X 27 | 1946 to date | Dormitory Lists.   | 2 notebooks | Head's   |
| X 28 | 1945 to 1952 | Photo Album includes pages of comment on the House.                                | 1 vol.      | Head's   |



XI Sports

| <u>Serial</u> | <u>Date</u>               |   | <u>Location</u>                    |
|---------------|---------------------------|---|------------------------------------|
| XI 1          |                           | The main source of information of sports is the School Magazine                     | Library                            |
| XI 2          | 1891 to 1969              | Treasurer's Accounts (School Funds) Games. One vol.                                 | Archive B                          |
| XI 3          | 1859 and after            | Athletics programmes for some years   | Archive HF                         |
| XI 4          | 1900 to 1921              | Games Committee Minutes. 1 vol.   | Archive B                          |
| XI 5          | 1921 to 1983 <sup>4</sup> | ditto 2 <del>3</del> vols.  | Archive B                          |
| XI 6          | 1984 to date              | ditto 1 vol   | Mr. Doidge                         |
| XI 7          | 1906 to 1931              | Swimming Club record. 1 vol.  | Archive B                          |
| XI 8          | 1912 to 1929              | Athletic Sports Records and Minutes in the first part of 1 vol. (see Cross Country) | Mr. Miller                         |
| XI 9          | 1930 to 1944              | Athletic Sports Records and minutes. 1 vol.   | Mr. Miller                         |
| XI 10         | 1945 to 1960              | ditto 1 vol.  | Mr. Miller                         |
| XI 11         | 1961 to 1969              | ditto 1 vol.  | Mr. Miller                         |
| XI 12         | 1912 to 1943              | Cross Country records and minutes in the second part of 1 vol. (see Athletics)      | Mr. Miller                         |
| XI 13         | 1944 to 1959              | Cross Country records and minutes. 1 vol.   | Archive B<br><del>Mr. Doidge</del> |
| XI 14         | 1921 to 1937              | Boxing Club minutes. 1 vol.   | Archive B                          |
| XI 15         | 1937 to 1957              | ditto 1 vol.  | Archive B                          |
| XI 16         | 1848 to 1963              | Index of Sports Records and Captains of School. 1 vol.                              | Archive B                          |
| XI 17         | 1983                      | Squash Tour to Thailand, Malaysia, Hong Kong and Singapore. Brochure                | H.M.'s office                      |
| XI 18         | 198 <del>4</del> /85      | Cricket Tour to Australia   | Mr. Evans-Jones                    |

XII Photographs etc.

| <u>Serial</u> | <u>Date</u>     |  | <u>Location</u> |
|---------------|-----------------|--|-----------------|
|               |                 | The College has a very large number of photographs, slides, films, film strips, video tapes and audio tapes which are not listed here. They are to be found in the Archive, in the Resource Centre and throughout the College. A few photographs mentioned here are listed because of their age and state of preservation. |                 |
| XII 1         | 1850            | Photographs of boys, masters and building. One album   | Archive B       |
| XII 2         | 1865 to 1868    | Portraits. One album   | Archive B       |
| XII 3         | 1860's          | Portraits of masters, boys, O.L.s  | Archive B       |
| XII 4         | 1870's          | ditto  | Archive B       |
| XII 5         | 1870's & 1880's | ditto  | Archive B       |
| XII 6         | 1871 to 1879    | Team photos. One album   | Archive B       |
| XII 7         | 1879 and after  | ditto  | Archive B       |
| XII 8         | 1890 to 1900    | Portraits  | Archive B       |
| XII 9         | 10th cent.      | Photographs of school buildings  | Archive B       |
| XII 10        | 1938            | Photograph Album of Westminster School at Lancing.   | Archive B       |

XIII OL's

| <u>Serial</u> | <u>Date</u>  |   | <u>Location</u> |
|---------------|--------------|---|-----------------|
| XIII 1        | 1883 to 1931 | OL Club minutes. 1 vol  | Archive B       |
| XIII 2        | 1932 to 1962 | ditto 1 vol.  | Archive B       |
| XIII 3        | 1920 to date | O.L. News Sheet   | Archive C       |
| XIII 4        | 1914 to 1919 | Roll of Honour with photographs.<br>One vol.                      | Archive B       |
| XIII 5        |              | Press cuttings and obituaries of<br>O.L.s and masters. One folder | Archive HF      |
| XIII 6        |              | First Bishop of Korea. O.L. 1 folder                              | Archive HF      |
| XIII 7        |              | O.L. Games. 1 folder  | Archive HF      |
| XIII 8        |              | Various articles by distinguished<br>O.L.s                        | Archive C       |

Notes on the Lancing Archive.

Lancing holds the Woodard Papers, the most important set of documents in the hands of the Corporation. The Report on this collection by the royal Commission on Historical Manuscripts is repeated (with the permission of the Secretary) on pages 22 to 29.\* This correspondence should be read in conjunction with the letters of the Founder and his friends which are to be seen in the offices and schools of the corporation. \* See NRA 26582

For the rest, the Lancing Archive is full of interest. The Southern Division Chapter minutes from the foundation to 1923 in the office of the Registrar of the Corporation and the later minutes in the office of the Divisional Bursar supply a reliable backbone to the story of the school. The absence of a school magazine before 1877 is unfortunate, but Mr. Handford's book ( I a 1 ) goes far to cover the gaps. In the History sections there is much to illustrate College life: Sam Brooke's published diary ( I a 7 ), Evelyn Waugh's fragment of an unpublished novel ( I a 12 ) and the letters and reminiscences of O.L.s ( I c 1 and I c 2 ) offer interesting accounts. The history of Field's House ( I c 5 ) and the papers in the same section which relate to the wartime evacuation cover an unusual phase in Lancing's history, while Common Room minutes of the earlier part of this century ( IV 15 and 16 ) reveal the exercise of authority by boys over boys for thirty years.

School work is not always easily available in school records, but Lancing is well supplied with copies of prize exercises from the later nineteenth century ( III 3 ), and the notes under III 9 provide curriculum information for the earlier twentieth century to be followed by a critique of the school programme in 1945 ( III 11 ) in the hand of Mr. Handford.

Also to be found in section III is material which illustrates the breadth of life at Lancing over much of its history. The Debating Society minutes ( III 19 ) record the speeches of the young Evelyn Waugh and many others. The Haverfield Society papers ( III 23 to 26 ) show the school looking out in the 1930's, and the Lancing Malawi pamphlet ( III 36 ) shows it going out in the 1980's.

The Lancing Archive is large and it fills the excellent room in which it is housed. More important still, Lancing has had the benefit of the distinguished work of Mr Handford as archivist over many years. Quantity and quality together.

May 1985



Hugh Dillon  
Consultant to Woodard Archives